

**D&O PROOF OF CLAIM FORM  
FOR CLAIMS AGAINST  
DIRECTORS OR OFFICERS OF THE SUNTERRA GROUP<sup>1</sup>**

This form is to be used only by Claimants asserting a Claim against any Directors and/or Officers of the Sunterra Group and NOT for Claims against the Sunterra Group entities themselves. For Claims against the Sunterra Group entities, please use the form titled “Proof of Claim Form for Claims Against the Sunterra Group,” which is available on the Monitor’s website at:

<https://cfcanada.fticonsulting.com/Suntterra/>

**1. Name Name(s) and Position(s) of Officer(s) and/or Director(s)**

List the names and positions of the Director(s) and/or Officer(s) (the “**Debtor(s)**”) against whom the Claim is being made.

**Debtor(s):** \_\_\_\_\_

**2A. Original Claimant (the “Claimant”)**

Legal Name of Claimant: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Prov/State: \_\_\_\_\_

Postal / Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**2B. Assignee, if claim has been assigned**

Legal Name of Assignee: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

---

<sup>1</sup> The “Suntterra Group” entities are Sunterra Food Corporation, Trochu Meat Processors Ltd., Sunterra Quality Food Markets Inc., Sunterra Farms Ltd., Sunwold Farms Limited, Sunterra Beef Ltd., Lariagra Farms Ltd., Sunterra Farm Enterprises Ltd., and Sunterra Enterprises Inc.

City: \_\_\_\_\_

Prov/State: \_\_\_\_\_

Postal / Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

### 3. Amount and Type of Claim

The Debtor was and still is indebted to the Claimant as follows:

#### *Pre-Filing Claims*

Name(s) of Director(s) and/or Officer(s)	Currency:	Amount of Pre-Filing D&O Claim (including interest up to the Filing Date) <sup>2</sup> :	Amount of Restructuring Period D&O Claim

### 4. Documentation

Attach all particulars of the D&O Claim and all available supporting documentation. This should include:

- The amount and description of transaction(s) or agreement(s)

---

<sup>2</sup> Interest accruing from and after the Filing Date (April 22, 2025) shall not be included in any Claim.

- The legal basis for the D&O Claim against the specific Directors or Officers at issue

## 5. Certification

By signing this D&O Proof of Claim form, you certify that:

1. I am the Claimant or an authorized representative of the Claimant.
2. I have knowledge of all the circumstances connected with this Claim.
3. The Claimant asserts this Claim against the Debtor(s) as set out above.
4. All available documentation in support of this Claim is attached.

*All information submitted in this D&O Proof of Claim form must be true, accurate, and complete.*

*Filing false information may result in your Claim being disallowed in whole or in part and may result in further penalties.*

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title (print): \_\_\_\_\_

Dated at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 2025.

Witness<sup>3</sup>: \_\_\_\_\_

Print Name: \_\_\_\_\_

## 6. Filing of Claim and Applicable Deadlines

**For Pre-Filing D&O Claims: This D&O Proof of Claim MUST be returned to and received by the Monitor on or before 5:00 p.m. (Calgary Time) on September 4, 2025 (the “Claims Bar**

---

<sup>3</sup> If an individual is submitting this D&O Proof of Claim form, have a witness to its certification.

Date”).

**For Restructuring Period D&O Claims: This D&O Proof of Claim MUST be returned to and received by the Monitor by 5:00 p.m. (Calgary Time) on the later of: (i) the date that is 30 days after the date on which the Monitor sends a General Claims Package with respect to a Restructuring Period D&O Claim, and (ii) the Claims Bar Date (the “Restructuring Period Claims Bar Date”).**

**D&O Proofs of Claim must be delivered to the Monitor by prepaid ordinary mail, registered mail, courier, personal delivery, or email at one of the applicable addresses below:**

FTI Consulting Canada Inc.  
in its capacity as Court-appointed Monitor of the Sunterra Group  
520 Fifth Avenue S.W.  
Suite 1610  
Calgary, AB, Canada T2P 3R7

Attention: Sunterra Group Monitor  
Email: [Sunterra@FTIConsulting.com](mailto:Sunterra@FTIConsulting.com)

In accordance with the Claims Procedure Order, notices shall be deemed to be received by the Monitor upon actual receipt during normal business hours on a Business Day, or if delivered outside normal business hours, on the following Business Day.

**Failure to file your D&O Proof of Claim so that it is actually received by the Monitor on or before 5:00 p.m. on the applicable Claims Bar Date WILL result in your D&O Claims being forever barred and you will be prevented from making or enforcing such D&O Claims against the Directors and Officers of the Sunterra Group. In addition, you shall not be entitled to further notice of, and shall not be entitled to participate as a creditor in, the Sunterra Group’s CCAA proceedings with respect to any such D&O Claims.**

**CLAIMANT'S GUIDE TO COMPLETING THE D&O PROOF OF CLAIM FORM  
FOR CLAIMS AGAINST DIRECTORS AND/OR OFFICERS  
OF THE SUNTERRA GROUP<sup>1</sup>**

This Guide has been prepared to assist Claimants in filling out the D&O Proof of Claim form for claims against the Directors and/or Officers of the Sunterra Group. If you have any additional questions regarding completion of the Proof of Claim, please contact the Monitor, whose contact information is set out below.

The D&O Proof of Claim form is ONLY for Claimants asserting a claim against any Directors and/or Officers of the Sunterra Group, and NOT for claims against the Sunterra Group entities themselves. For claims against the Sunterra Group entities, please use the form titled "Proof of Claim Form for Claims Against the Sunterra Group", which is available on the Monitor's website at:  
<https://cfcanada.fticonsulting.com/Suntterra/>

Additional copies of the D&O Proof of Claim form may also be found on the Monitor's Website.

Please note that this is a guide only, and that in the event of any inconsistency between the terms of this Guide and the terms of the Claims Procedure Order made on July 25, 2025 (the "**Claims Procedure Order**"), the terms of the Claims Procedure Order will govern. Capitalized terms used in this D&O Proof of Claim Instruction Letter and not otherwise defined herein have the meanings ascribed to them in the Claims Procedure Order.

**SECTION 1 – DEBTOR(S)**

1. The full name and position of all the Directors or Officers (present and former) of the Sunterra Group against whom the D&O Claim is asserted must be listed. If there are insufficient lines to record each such name, attach a separate schedule indicating the required information.

**SECTION 2A – ORIGINAL CLAIMANT**

2. A separate D&O Proof of Claim must be filed by each legal entity or person asserting a

---

<sup>1</sup> The "Sunterra Group" entities are Sunterra Food Corporation, Trochu Meat Processors Ltd., Sunterra Quality Food Markets Inc., Sunterra Farms Ltd., Sunwold Farms Limited, Sunterra Beef Ltd., Lariagra Farms Ltd., Sunterra Farm Enterprises Ltd., and Sunterra Enterprises Inc.

claim against the Sunterra Group's Directors or Officers.

3. The Claimant shall include any and all D&O Claims that it asserts against the Sunterra Group's Directors or Officers in a single D&O Proof of Claim.
4. The full legal name of the Claimant must be provided.
5. If the Claimant operates under a different name or names, please indicate this in a separate schedule in the supporting documentation.
6. If the D&O Claim has been assigned or transferred to another party, Section 2B, described below, must also be completed.
7. Unless the D&O Claim is validly assigned or transferred, all future correspondence, notices, etc., regarding the D&O Claim will be directed to the address and contact indicated in this section.

#### **SECTION 2B – ASSIGNEE, IF APPLICABLE**

8. If the Claimant has assigned or otherwise transferred its claim, then Section 2B must be completed, and all documents evidencing such assignment or transfer must be attached.
9. The full legal name of the Assignee must be provided.
10. If the Assignee operates under a different name or names, please indicate this in a separate schedule in the supporting documentation.
11. If the Sunterra Group, in consultation with the Monitor, are satisfied that an assignment or transfer has occurred, all future correspondence, notices, etc., regarding the claim will be directed to the Assignee at the address and contact indicated in this section.

#### **SECTION 3 – AMOUNT AND TYPE OF D&O CLAIM**

12. If the D&O Claim is a Pre-Filing D&O Claim within the meaning of the Claims Procedure Order, then indicate the amount that the Director(s) and/or Officer(s) were and still are indebted to the Claimant in the space reserved for Pre-Filing D&O Claims in the "Amount of Claim" column, including interest, if applicable, up to and including April 22, 2025.

13. If the D&O Claim is a Restructuring Period D&O Claim within the meaning of the Claims Procedure Order, then indicate the amount that the Director(s) and/or Officer(s) were and still are indebted to the Claimant in the space reserved for Restructuring Period D&O Claims (which is below the space reserved for Pre-Filing D&O Claims) in the “Amount of Claim” column.
14. If there are insufficient lines to record each D&O Claim amount, attach a separate schedule indicating the required information.
15. The amount of the D&O Claim must be provided in the currency in which it arose.
16. Indicate the appropriate currency in the Currency column.
17. If the D&O Claim is denominated in multiple currencies, use a separate line to indicate the claim amount in each such currency. If there are insufficient lines to record these amounts, attach a separate schedule indicating the required information.

#### **SECTION 4 – DOCUMENTATION**

18. Attach to the D&O Proof of Claim form all particulars of the D&O Claim and all available supporting documentation, including the amount and description of transaction(s) or agreement(s), and the legal basis for the D&O Claim against the specific Director(s) or Officer(s) at issue.

#### **SECTION 5 – CERTIFICATION**

19. The person signing the D&O Proof of Claim should:
  - (a) be the Claimant or an authorized representative of the Claimant;
  - (b) have knowledge of all of the circumstances connected with this claim;
  - (c) assert the claim against the Debtor(s) as set out in the D&O Proof of Claim and certify that all available supporting documentation is attached; and
  - (d) if an individual is submitting the D&O Proof of Claim form, have a witness to its certification.
20. By signing and submitting the D&O Proof of Claim, the Claimant is asserting the claim against

the Debtor(s) specified therein.

## **SECTION 6 – FILING OF D&O CLAIM AND APPLICABLE DEADLINES**

21. If your D&O Claim is a Pre-Filing D&O Claim within the meaning of the Claims Procedure Order, the D&O Proof of Claim **MUST** be returned to and received by the Monitor on or before 5:00 p.m. (Calgary time) on September 4, 2025 (the “**Claims Bar Date**”).
22. If your D&O Claim is a Restructuring Period D&O Claim within the meaning of the Claims Procedure Order, the D&O Proof of Claim **MUST** be returned to and received by the Monitor by 5:00 p.m. (Calgary Time) on the later of (i) the date that is 30 days after the date on which the Monitor sends a General Claims Package with respect to a Restructuring Period D&O Claim and (ii) the Claims Bar Date (the “**Restructuring Period Claims Bar Date**”).
23. D&O Proofs of Claim must be delivered to the Monitor by prepaid ordinary mail, registered mail, courier, personal delivery, or email at one of the applicable addresses below:

FTI Consulting Canada Inc.  
in its capacity as Court-appointed Monitor of the Sunterra Group  
520 Fifth Avenue S.W.  
Suite 1610  
Calgary, AB, Canada T2P 3R7  
Attention: Sunterra Group Monitor  
Email: [Sunterra@FTIConsulting.com](mailto:Sunterra@FTIConsulting.com)

In accordance with the Claims Procedure Order, notices shall be deemed to be received by the Monitor upon actual receipt during normal business hours on a Business Day, or if delivered outside of normal business hours, on the next Business Day.

**Failure to file your D&O Proof of Claim so that it is actually received by the Monitor on or before 5:00 p.m. on the Claims Bar Date or the Restructuring Period Claims Bar Date, as applicable, WILL result in your D&O Claims being forever barred and you will be prevented from making or enforcing such D&O Claims against the Directors and Officers of the Sunterra Group. In addition, you shall not be entitled to further notice of, and shall not be entitled to participate as a creditor in, the Sunterra Group’s CCAA proceedings with respect to any such D&O Claims.**